

Maintenance Checklist:

Automated External Defibrillator

Please make several copies of the maintenance checklist for your monthly inspections!



Philips HeartStart Home® AED

Date: _____ Location: _____

Inspection performed by: _____

Criteria	Status (Please check off)	Corrective Action/Comments
AED:		
Placement visible, unobstructed and near phone (if possible)		
Verify battery is installed in AED. (DO NOT TAKE OUT UN-NECESSARILY)		
Check the flickering green LED status indicator light (Found on front/right side of case) It will flicker every 4-5 seconds.		
Verify absence of visual/audible service alarm		
Ensure AED is clean, no dirt or contamination; no damage present on AED or accessories		
Supplies (Found in Red Case):		
Scissors are present in red carry case		
Check expiration date on electrode pad cartridge in AED		
Fast Response Kit (Red bag attached to case):		
1 x Pocket mask with one-way valve		
1 x Set of gloves (At least 1 pair)		
1 x Pair of scissors		
1 x Razors (For shaving chest)		
1 x Absorbent gauze or hand towels		
Wall Mounted Alarmed Security Box (If applicable – i.e. AED may be in bracket or hard case):		
9V battery in cabinet has been changed yearly on this date: _____		*** The 9V battery that works the alarm must be changed yearly (i.e. same time as when you change batteries in smoke detectors).

***Please refer to manufacturer's User Manual for more information and proper annual maintenance procedures.**
For more information on best practices regarding Automated External Defibrillators (AED) in Manitoba, please contact:



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